

## Application for the post of District Co-ordinator

To,

The Member Secretary  
West Bengal Biodiversity Board  
Prani Sampad Bhawan, 5<sup>th</sup> Floor  
LB-2, Salt Lake, Sector-III  
Kolkata – 700 106  
West Bengal

**Subject:** Application for the post of District Co-ordinator

Sir,

I, ..... would like to apply for the post of District Co-ordinator and my candidature details are as follows.

**Applying for the district** (put a tick symbol [v] in the box right of the corresponding district :

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**Name** (in block letters): .....

**Father's / Husband's name:** .....

**Permanent address** (copy of Voter ID/ Aadhar card to be attached).....  
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**Telephone number:** ..... **Email ID:** .....

**Date of birth** (proof to be attached)..... **Age as on 1<sup>st</sup> January 2018** .....

Educational qualification Higher Secondary onwards (photocopy of documents to be attached):					
Examination passed	Year of passing	Name of-Board/ Council/ University	Subject(s)	Marks & percentage	Division

**Experience on biodiversity and related issues (with proof, if any):** .....

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<b>Working Experience (proof to be attached):</b>			
<b>Organization/ institution</b>	<b>Duration (YY/MM/DD to YY/MM/DD)</b>	<b>Position held</b>	<b>Reason for leaving, if any</b>

**Computer knowledge, communication skills, and proficiency in report preparation (with proof, if any):**

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**Declaration:** I have read the advertisement for the post of District Co-ordinator and its terms and conditions carefully. The information provided in this application form are true and to the best of my knowledge. I also declare that if the information I have provided above are found to be incorrect at any stage, my candidature will be liable to be cancelled.

**Date:** \_\_\_\_\_ **Name:** \_\_\_\_\_

**Place:** \_\_\_\_\_ **Signature:** \_\_\_\_\_